



Build a specialty



TIMBERLINE<sup>®</sup>Office



specialty  
contractors



As a specialty contractor, you depend on top-notch execution to keep your business thriving. Timberline®Office, an integrated suite of financial and operations software, gives you that kind of edge. The software's single-source tracking of facts and figures puts more control into your hands. And for optimum control, the customizable Timberline Office Desktop will deliver personalized access to the tools and information you need to stay on top of every detail of every project.

Keep the books straight. Manage labor and materials. Secure new business. It's all possible with Timberline Office. Is there a service component to your business? Maintenance work? Or warranties? All the more reason to be working with a tightly integrated solution.

The modular design of Timberline Office means you choose just the software you need. The whole system is engineered to flex and adapt as your company grows or your focus shifts. Our FastTrack Implementation program will get you up and running fast. And once you are, Timberline Office will tie all of your jobs together, top to bottom, start to finish.



## ESTIMATING

Two things about estimates: Customers always want them right away. And expect them to be more quote than estimate. With Timberline Office you'll pull together accurate estimates in no time.

Access your own pricing data or tap into one of our industry-standard databases containing thousands of specialty items and formulas. Take off whole subsystems all at once with Smart Assemblies™. Entire roofing systems. Concrete foundations and flatwork. From parking lots to finished interiors, it's a cinch to create estimates with tons of backup detail. Do you work with electronic plans? Then check out ePlan Takeoff. You'll see areas, lengths, counts, volumes, and other dimensions flow right into your estimates.

And when you want to look at the figures from different angles or pass estimates on for approval, on-screen tools and reports give you all the options—proposal templates, cross-tab reports, you name it.

### Estimating

Database Editor	Estimating Explorer
Digitizer	Mobile Estimating
ePlan Takeoff	Model Estimating
Estimating (core application)	Estimating Viewer
Estimating Report Manager	

### Estimating Databases

Commercial Concrete/Masonry Database	Commercial Steel Database
Commercial Drywall Database	Landscaping Database
Commercial Knowledgebase	RSMeans Databases
Commercial Site Utility Database	

## PROCUREMENT

Know what you've got, where it's going, and when it will get there. Link information in your estimates to vendor RFQs and POs. That's integration in action. Record receipts for materials. Reconcile invoices. Even make sure you have a three-way match between POs, stock receipts, and accounts payable invoices. Then transfer your inventory costs to accounting. All your inventory data will organize itself by specific job in the Job Cost application.

### Procurement

Buyout  
Purchasing

## PROJECT MANAGEMENT

Project Management is command central for every job. Head-off potential problems before they can impact your work. Immediately access the status of contracts, cash flow, billing, and scheduling. Manage change orders. Compare actual costs against estimates or quotes. Streamline RFIs, submittals, transmittals, and other project documentation. Log project-related Microsoft® Outlook e-mail, Word, and Excel files in a single place with a single click. It's all about keeping work flowing, trouble at bay, and removing barriers between project managers and office accounting staff.

## SERVICE MANAGEMENT

Does your business depend on providing follow-up service? Periodic maintenance and upkeep? Repair or warranty work? If so, you've got a lot going for you with Timberline. Because there's nothing better for business than customer loyalty. And you'll never drop the ball with our Service Management solution. Keep tabs on work orders. Schedule service calls. Automate billing. From dispatching techs or maintenance crews to tracking and replenishing inventory stocked on your vehicles, you can do it all with Timberline Office.

### Service Management

- Service Agreements/Preventive Maintenance
- Service Inventory
- Service Management (core application)
- Service Paging
- Service Purchasing



## ACCOUNTING

Whatever your specialty, Timberline Office is integrated to work the way you do. Get instant access to current facts whether you're in the office or at a job site. Manage equipment and labor. Ensure cash flow and meet profit forecasts. Track job costs, accounts payable, and accounts receivable all in one system. An adaptable general ledger even lets you manage multiple divisions. Analyze each operation independently, or see the whole picture. From day-one, Timberline Office automatically makes you more savvy about your business.

### Accounting

Accounts Payable  
Accounts Receivable  
Billing  
Cash Management  
Contracts  
Equipment Cost

Financial Statement Designer  
General Ledger  
Job Cost  
Payroll  
Remote Time Entry

## IT'S ALL ABOUT YOU

In 2001, Timberline became the first construction and real estate software company to earn the Support Center Practices (SCP) Certification for excellence. Awarded by San Diego-based Service Strategies Corporation, SCP Certification is determined by audits measuring a company's effectiveness against 11 major criteria, including overall commitment to support, level of customer satisfaction, and average response times. Our clients typically spend less than 90 seconds on hold, and more than 80 percent get the answers they need on the first call. This performance reflects our dedication to providing customers with a level of support that is second to none in our industry.



#### A WORD ABOUT US

20% of the ENR Top 600 Specialty Contractors use Timberline Office. Timberline, a Best Software company, serves nearly 4,000 specialty contractors worldwide. Best Software offers leading business management products and services that give more than 1.7 million small and mid-sized customers in North America the insight for success throughout the life of their business.

For more facts visit [timberline.com](http://timberline.com) or call 800.628.6583

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Build your business**



**TIMBERLINE**  
a Best Software company

Photos: Many of the projects pictured were completed by Timberline clients  
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